



St Margaret's College
Balanced foundations, bright futures.

Boarding House Supervisor (evenings) Fixed term, Part-time, school term time only

St Margaret's College offers a unique education for girls from Year 0 through to Year 13 for boarding and day girls. We have a dual pathway with NCEA and the International Baccalaureate Diploma programme and a strong emphasis on wellbeing and pastoral care as well as academic success. With a commitment to holistic education, balancing academic excellence with a multitude of co-curricular opportunities, St Margaret's College encourages students and staff to discover their passions and be the very best they can be.

The Role

We're looking for someone fun, motivated and enthusiastic, with a warm and approachable manner to join our Boarding team, to cover for a period of parental leave. Our team is very supportive and engaging of each other, the girls and their achievements. This exciting role is to assist with our girls during prep time, supervision, weekend activities and nightly routines on Friday 2.00pm to 11.00pm and Saturday 3.00pm to 11.00pm, school term time only.

About you

If you have a knack for working with young people and are able to communicate in their language, can build relationships quickly with students and staff, be a team player with a can-do attitude whilst ensuring the safety, supervision and security of our girls, we would love to hear from you.

A background in education, youth work, or experience in residential boarding would be a bonus, but we're really looking for someone who wants to provide a supportive and caring environment for our girls.

Applicant to start ideally on Friday 13 June 2025 (or as soon possible after this date) and work through to 5 December 2025 for a fixed term parental leave period. They must commit to the vision and values of the College and demonstrate a commitment to be part of a well-resourced and supportive environment with motivated students who are keen to learn.

If this opportunity sounds like you, we would love to hear from you.

A Position Description is available on our website:

<https://stmargarets.school.nz/explore-our-college/meet-our-people/work-at-smc/>.

To apply, please send your CV and application letter by email to Rachel Clemenger, Director of Boarding, at recruitment@stmargarets.school.nz

Applications close at midnight on Sunday 1 June 2025.