



# St Margaret's College

## School Community Conduct Expectations

At St Margaret's College, the trust board as the PCBU has a primary responsibility to ensure the health and safety of all workers, and others who may be affected by our school operations (including students and our wider school community) (Health and Safety at Work Act 2015). St Margaret's College is committed to providing a physically and emotionally safe place for all students and staff and takes all reasonable steps to eliminate racism, bullying, and any other forms of discrimination within the school. See [Inclusive School Culture](#).

### Conduct Expectations

At St Margaret's College, school-related activities and events, and in all communications, we expect members of the school community to:

- comply with New Zealand legislation and regulations
- follow any reasonable requests or instructions from the school
- treat school staff and other members of the school community with respect
- support student learning
- take reasonable care of their own health and safety
- take reasonable care that their behaviour does not negatively affect the health and safety of others
- follow relevant school policies and procedures, including but not limited to:
  - supporting our inclusive school culture and school values
  - respecting the privacy of others (e.g. sharing images)
  - using digital technology and social media safely and responsibly
  - complying with school expectations about smoking, vaping, and using alcohol, drugs, and other harmful substances
  - protecting school property and resources.

For conduct expectations applying to specific groups, see [Staff Conduct](#), [Behaviour Management](#), and [Visitors](#).

### Managing concerns and incidents

Our school is committed to fostering a respectful, inclusive, and supportive environment for all members of our school community. Anyone who wants to bring a matter to the attention of the school is encouraged to follow our concerns and complaints procedures, including contacting an appropriate person at the school. We expect concerns and complaints to be raised respectfully, constructively, and with a willingness to work collaboratively to resolve the matter. See [Raising Concerns and Complaints](#).

If there is a concern or complaint about community conduct, or an incident occurs, we aim to address the matter promptly and effectively. This includes meeting the principles of natural justice.

Certain incidents may require immediate action:

- If a person is on school grounds without permission or a legitimate reason and/or refuses to leave when requested, they may be considered a trespasser. See [Trespasser on School Grounds](#).
- If gang insignia is worn on school grounds, the person wearing it may be asked to remove the gang insignia or leave.
- If necessary, staff contact the police.

#### **Related topics**

- [Inclusive School Culture](#)
- [Bullying and Harassment](#)
- [Volunteer Involvement](#)
- [Alcohol, Drugs, and Other Harmful Substances Policy](#)
- [Smokefree and Vapefree](#)
- [Digital Technology and Online Safety](#)
- [Privacy Policy](#)

#### **Legislation**

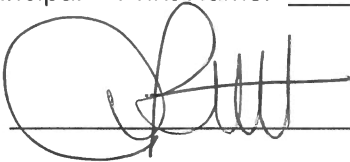
- Education and Training Act 2020
- Health and Safety at Work Act 2015
- Smokefree Environments and Regulated Products Act 1990
- Gangs Act 2024

**Release history: Term 4 2024, Term 3 2024, Term 4 2020, Term 3 2020**

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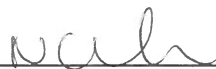
Approved by:

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Compliance

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Signature:  \_\_\_\_\_

Trust Board Chair: Print Name: Di Humphries

Signature:  \_\_\_\_\_

Date Approved: 24/02/25

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